### FORM NO. MGT-7

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11of the Companies (Management and Administration) Rules, 2014]

Name of the Registrar and Transfer Agent



### **Annual Return**

(other than OPCs and Small Companies)

	anguage	1.			
I. RE	GISTRATION AND OTHER	DETAILS			
(i) * Co	orporate Identification Number (Cl	N) of the company	U23200	MH1996PLC102222	Pre-fill
Gl	obal Location Number (GLN) of the	ne company			
* P	ermanent Account Number (PAN)	of the company	AAACI6	794E	
(ii) (a)	Name of the company		INDIAN	OILTANKING LIMITED	
(b)	Registered office address				
N	PLOT NO Y2, CTS 358, A/2, VILLAGE E DFF CEAT TYRE ROAD, NEAR NAHUR MUMBAI Mumbai City Maharashtra				
(c)	*e-mail ID of the company		girjesh.	shrivastava@iotl.com	
(d)	*Telephone number with STD co	de	022615	24500	
(e)	Website				
(iii)	Date of Incorporation		28/08/1	1996	
iv)	Type of the Company	Category of the Company		Sub-category of the	Company
	Public Company	Company limited by sl	hares	Indian Non-Gov	ernment company
v) Whe	ether company is having share ca	pital	Yes (	○ No	
vi) *WI	nether shares listed on recognized	d Stock Exchange(s)	Yes (	<ul><li>No</li></ul>	
(b	) CIN of the Registrar and Transfe	er Agent	U67190	MH1999PTC118368	Pre-fill

LINK	(INTIME INDIA	PRIVATE LIMIT	ED					
L Regi	istered office	address of the	Registrar and Tra	nsfer Agents				
	)1, 1st Floor, 24 Bahadur Shastr	17 Park, i Marg, Vikhroli	(West)					
(vii) *Fina	ncial year Fro	om date 01/04	1/2020	(DD/MM/YYY	Y) To date	31/03/2021	(DD/MM/YYYY)	
(viii) *Whe	ether Annual	general meetir	ng (AGM) held	•	Yes 🔘	No	_	
(a) If	yes, date of <i>i</i>	AGM	28/09/2021					
(b) D	oue date of A	GM	30/09/2021					
(c) W	Vhether any e	xtension for A	GM granted		Yes	<ul><li>No</li></ul>		
II. PRIN	CIPAL BU	SINESS AC	TIVITIES OF T	HE COMPA	NY			
*N	umber of bus	iness activities	3 1					
S.No	Main Activity group code	Description of	Main Activity grou	p Business Activity Code	Description (	of Business Activity	% of turno of the company	ver
1	Н	Transpo	ort and storage	H6	War	ehousing and storage	100	

## III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

*No. of Companies for which information is to be given	13	Pre-fill All

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1	IOT ENGINEERING PROJECTS LI	U74200MH2007PLC170617	Subsidiary	100
2	IOT ENGINEERING & CONSTRU	U74200MH2007PLC173770	Subsidiary	100
3	IOT UTKAL ENERGY SERVICES L	U45208OR2009PLC011389	Subsidiary	71.57
4	IOT INFRASTRUCTURES PRIVAT	U45204MH2010PTC200970	Subsidiary	100
5	ZUARI INDIAN OILTANKING PR	U11202GA2000PTC002869	Joint Venture	50
6	Indian Oiltanking Engineering		Subsidiary	70
7	KAZAKHSTANCASPISHELF IND	U40104DL2010PTC209644	Subsidiary	100

8	KATOEN NATIE IOT PRIVATE LII	U74120MH2011PTC220464	Associate	49
9	PT IOT EPC Indonesia		Subsidiary	66.67
10	IOT BIOGAS PRIVATE LIMITED	U40107TZ2007PTC028391	Subsidiary	100
11	IOT VİTO MÜHENDİSLİK İNŞAA		Subsidiary	70
12	JSC KazakhstanCaspishelf		Subsidiary	56.67
13	Stewarts and Lloyds of India Li	L28999WB1937PLC009099	Subsidiary	55.46

### IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

#### (i) \*SHARE CAPITAL

#### (a) Equity share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	1,500,000,000	1,002,000,724	1,002,000,724	1,002,000,724
Total amount of equity shares (in Rupees)	15,000,000,000	10,020,007,240	10,020,007,240	10,020,007,240

Number of classes	1
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	Authoricad	icabilai	Subscribed capital	Paid up capital
Number of equity shares	1,500,000,000	1,002,000,724	1,002,000,724	1,002,000,724
Nominal value per share (in rupees)	10	10	10	10
Total amount of equity shares (in rupees)	15,000,000,000	10,020,007,240	10,020,007,240	10,020,007,240

#### (b) Preference share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	0	0	0	0
Total amount of preference shares (in rupees)	0	0	0	0

	Authorised capital	Icapital	Subscribed capital	Paid up capital
Number of preference shares				
Nominal value per share (in rupees)				
Total amount of preference shares (in rupees)				

#### (c) Unclassified share capital

Particulars	Authorised Capital
Total amount of unclassified shares	0

#### (d) Break-up of paid-up share capital

Class of shares	Nu	Number of shares			Total Paid-up amount	Total premium
Equity shares	Physical	DEMAT	Total			
At the beginning of the year	494,828,285	507,172,439	1002000724	10,020,007,	10,020,007	
Increase during the year	0	0	0	0	0	0
i. Pubic Issues	0	0	0	0	0	0
ii. Rights issue	0	0	0	0	0	0
iii. Bonus issue	0	0	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0	0	0
v. ESOPs	0	0	0	0	0	0
vi. Sweat equity shares allotted	0	0	0	0	0	0
vii. Conversion of Preference share	0	0	0	0	0	0
viii. Conversion of Debentures	0	0	0	0	0	0
ix. GDRs/ADRs	0	0	0	0	0	0
x. Others, specify						
Decrease during the year	0	0	0	0	0	0
i. Buy-back of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0

iv. Others, specify							
At the end of the year		494,828,285	507,172,439	1002000724	10,020,007,	10,020,007	
Preference shares							
At the beginning of the ye	ear	0	0	0	0	0	
Increase during the year		0	0	0	0	0	0
i. Issues of shares		0	0	0	0	0	0
ii. Re-issue of forfeited sha	ares	0	0	0	0	0	0
iii. Others, specify							
Decrease during the year		0	0	0	0	0	0
i. Redemption of shares		0	0	0	0	0	0
ii. Shares forfeited		0	0	0	0	0	0
iii. Reduction of share capital		0	0	0	0	0	0
iv. Others, specify							
At the end of the year	0	0	0	0	0		
SIN of the equity shares	of the company						
(ii) Details of stock spl	it/consolidation during th	ne year (for ea	ch class of s	hares)	0		
Class of shares		(i)		(ii)		(iii)	
Before split /	Number of shares						
Consolidation	Face value per share						
After split /	Number of shares						
Consolidation	Face value per share						

(iii) Details of share of the first return at					ncial year (or in the case		
⊠ Nil							
<del></del>	ded in a CD/Digital Med	dia]	○ Yes	O No	O Not Applicable		
Separate sheet atta	ached for details of trans	sfers		O No			
Note: In case list of transf Media may be shown.	fer exceeds 10, option fo	or submission a	as a separate sheet	t attachment	or submission in a CD/Digital		
Date of the previous	annual general meetii	ng					
Date of registration o	f transfer (Date Month	n Year)					
Type of transfer	r	1 - Equity, 2	2- Preference Sh	ares,3 - De	ebentures, 4 - Stock		
Number of Shares/ D Units Transferred	Debentures/		Amount per Sh Debenture/Unit				
Ledger Folio of Trans	sferor						
Transferor's Name							
	Surname		middle name		first name		
Ledger Folio of Trans	sferee						
Transferee's Name							
	Surname		middle name		first name		
Date of registration of transfer (Date Month Year)							
Type of transfer	r	1 - Equity, 2	2- Preference Sh	ares,3 - De	ebentures, 4 - Stock		
Number of Shares/ D Units Transferred	Debentures/		Amount per Sh Debenture/Unit				

Transferor's Name  Surname  middle name  first name  Ledger Folio of Transferee  Transferee's Name  Surname  middle name  first name	Ledger Folio of Trans	sferor						
Ledger Folio of Transferee  Transferee's Name  Surname  middle name  first name	Transferor's Name							
Transferee's Name  Surname  middle name  first name		Surname	middle name	first name				
Surname middle name first name	Ledger Folio of Transferee							
	Transferee's Name							
		Surname	middle name	first name				
v) *Debentures (Outstanding as at the end of financial year)	v) *Debentures (Ou	itstanding as at the end o	of financial year)					

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0
Total			0

#### **Details of debentures**

Class of debentures	Outstanding as at the beginning of the year	_	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

#### (v) Securities (other than shares and debentures)

Type of	Number of	Nominal Value of	Total Nominal	Paid up Value of	Total Paid up Value
Securities	Securities	each Unit	Value	each Unit	
Total					

V. \*Turnover and net worth of the company (as defined in the Companies Act, 2013)

#### (i) Turnover

2,213,484,337.52

#### (ii) Net worth of the Company

13,216,441,453.44

#### VI. (a) \*SHARE HOLDING PATTERN - Promoters

S. No.	Category	Equ	ity	y Prefe	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	6	0	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	989,656,572	98.77	0	
10.	Others	0	0	0	
	Total	989,656,578	98.77	0	0

**Total number of shareholders (promoters)** 

l	8		
ı			

#### (b) \*SHARE HOLDING PATTERN - Public/Other than promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage

1.	Individual/Hindu Undivided Family				
	(i) Indian	56,373	0.01	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	12,287,773	1.23	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	0	0	0	
10.	Others	0	0	0	
	Total	12,344,146	1.24	0	0

Total number of shareholders (other than promoters)	5
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Total number of shareholders (Promoters+Public/ Other than promoters)

13			

## VII. \*NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS (Details, Promoters, Members (other than promoters), Debenture holders)

Details	At the beginning of the year	At the end of the year
Promoters	8	8
Members (other than promoters)	5	5
Debenture holders	0	0

#### VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

#### (A) \*Composition of Board of Directors

Category		Number of directors at the beginning of the year		ectors at the end e year	Percentage of shares held by directors as at the end of year		
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive	
A. Promoter	2	6	2	6	0	0	
B. Non-Promoter	0	2	0	2	0	0	
(i) Non-Independent	0	1	0	1	0	0	
(ii) Independent	0	1	0	1	0	0	
C. Nominee Directors representing	0	0	0	0	0	0	
(i) Banks & FIs	0	0	0	0	0	0	
(ii) Investing institutions	0	0	0	0	0	0	
(iii) Government	0	0	0	0	0	0	
(iv) Small share holders	0	0	0	0	0	0	
(v) Others	0	0	0	0	0	0	
Total	2	8	2	8	0	0	

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

12

#### (B) (i) \*Details of directors and Key managerial personnel as on the closure of financial year

Name	Name DIN/PAN Designation		Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
IMTAIYAZUR RAHMAN	MTAIYAZUR RAHMAN 01818725 [		0	
SHRIKANT MADHAV \	06995642	Director	0	
RAJESH GANESH	07008856	Managing Director	1	
SONKE STEIN	07098165	Director	0	
GIRJESH SHRIVASTA\	BFMPS6760P	Company Secretar	1	
GANESHAN SWAMINA ABCPG6509R CFO		0		
GANESHAN SWAMINA 08013329 Director		0		

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
MATTI JUHANI LIEVOI 08531192 Director		Director	0	
NINA LAMB	NINA LAMB 08531733 Direct		0	
NAINA RAJAN DESAI	00016739	Director	0	01/04/2021
MATTHEW THOMAS 08073129		Director	0	14/07/2021
RAKESH SEHGAL 08524733		Director	0	01/05/2021

#### (ii) Particulars of change in director(s) and Key managerial personnel during the year

3

Name	DIN/PAN	beginning / during	ichange in decignation/	Nature of change (Appointment/ Change in designation/ Cessation)
SANJIV SINGH	NGH 05280701 Director		01/07/2020	Cessation
SHRIKANT MADHAV \	SHRIKANT MADHAV \ 06995642 Additional		01/07/2020	Appointment as additional director
SHRIKANT MADHAV V 06995642		Director	25/09/2020	change in designation from additiona

### IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS

#### A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS

Number of meetings held 2

Type of meeting	Date of meeting	Total Number of Members entitled to	Attendance		
				% of total shareholding	
AGM	25/09/2020	13	9	99.99	
EGM	01/08/2020	13	8	99.99	

#### **B. BOARD MEETINGS**

\*Number of meetings held 5

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting			
			Number of directors attended	% of attendance	
1	22/05/2020	10	10	100	
2	23/06/2020	10	8	80	

S. No.	Date of meeting	Total Number of directors associated as on the date			
		of meeting	Number of directors attended	% of attendance	
3	28/08/2020	10	9	90	
4	22/12/2020	10	8	80	
5	31/03/2021	10	8	80	

#### C. COMMITTEE MEETINGS

Number of meetings held 10

S. No.	Type of	monting	Total Number of Members as	Attendance		
	meeting	Date of meeting		Number of members attended	% of attendance	
1	Corporate Soc	27/08/2020	4	4	100	
2	Audit Committe	21/05/2020	4	4	100	
3	Audit Committe	22/06/2020	4	4	100	
4	Audit Committe	27/08/2020	4	4	100	
5	Audit Committe	07/12/2020	4	4	100	
6	Audit Committe	30/03/2021	4	3	75	
7	Nomination & I	22/06/2020	3	3	100	
8	Nomination & I	27/08/2020	3	3	100	
9	Nomination & I	08/12/2020	3	3	100	
10	Nomination &		3	2	66.67	

#### D. \*ATTENDANCE OF DIRECTORS

S. No.		Board Meetings			Committee Meetings			Whether attended AGM
		Number of Meetings which director was	Meetings	% of	Number of Meetings which director was	Meetings	% of attendance	held on
		entitled to attend	attended		entitled to atten		atteridance	28/09/2021
								(Y/N/NA)
1	IMTAIYAZUR	5	5	100	6	6	100	No
2	SHRIKANT M	3	3	100	0	0	0	No
3	RAJESH GAN	5	5	100	1	1	100	Yes

4	SONKE STEIN	5	5	100	5	5	100	No
5	GANESHAN S	5	5	100	1	1	100	Yes
6	MATTI JUHAI	5	3	60	4	4	100	No
7	NINA LAMB	5	4	80	0	0	0	No
8	NAINA RAJAN	5	5	100	10	10	100	Not Applicable
9	MATTHEW TI	5	3	60	9	7	77.78	Not Applicable
10	RAKESH SEH	5	3	60	0	0	0	Not Applicable
X. *RE	MUNERATION	OF DIRECTO	RS AND KEY	MANAGERIAL	PERSONNEL			

Χ.	*REMUNERATION OF DIRECTORS	AND KEY MANAGERIAL PERSONNEL
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Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

1
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S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	RAJESH GANESH	Managing Direct	21,384,293	0	0	200,470	21,584,763
	Total		21,384,293	0	0	200,470	21,584,763

Number of CEO, CFO and Company secretary whose remuneration details to be entered

4	

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	GIRJESH SHRIVAS	Company Secre	2,579,938	0	0	0	2,579,938
	Total		2,579,938	0	0	0	2,579,938

Number of other directors whose remuneration details to be entered

	1					
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S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount	
1	GANESHAN SWAN	Director	6,705,552	0	0	0	6,705,552	
	Total		6,705,552	0	0	0	6,705,552	

#### XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES

* A.	Whether the company has made compliances and disclosures in respect of applicable	Ves	$\bigcirc$	Nο
	provisions of the Companies Act, 2013 during the year	103	$\cup$	140

B.	If No.	aive	reasons	obser/	vation
D.	II INO,	give	reasons	obser	valioi

#### XII. PENALTY AND PUNISHMENT - DETAILS THEREOF

2.

Name of the company/ directors/ officers	Name of the co concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status
B) DETAILS OF CO	MPOUNDING C	OF OFFENCES 🔀	Nil		
Name of the company/ directors/ officers	Name of the co concerned Authority	Date of Order	Name of the Act an section under which offence committed	Particulare of	Amount of compounding (i Rupees)
KIII. Whether comp	lete list of shar	reholders, debenture	holders has been encl	osed as an attachm	ent
<ul><li>Ye</li></ul>	es O No				
(IV. COMPLIANCE	OF SUB-SECT	ION (2) OF SECTION !	92, IN CASE OF LISTE	D COMPANIES	
n case of a listed co	ompany or a com	npany having paid up sl		e rupees or more or t	urnover of Fifty Crore rupees o
n case of a listed co	ompany or a com pany secretary ii	npany having paid up sl	hare capital of Ten Cror	e rupees or more or t	urnover of Fifty Crore rupees o
n case of a listed co nore, details of com	ompany or a com pany secretary ii [,	npany having paid up sin whole time practice o	hare capital of Ten Cror	e rupees or more or t	urnover of Fifty Crore rupees o
n case of a listed co nore, details of com Name	ompany or a com pany secretary in [, e or fellow	npany having paid up sin whole time practice o	hare capital of Ten Cror certifying the annual retu	e rupees or more or t	urnover of Fifty Crore rupees o
n case of a listed co more, details of com Name Whether associate	ompany or a com pany secretary in [, e or fellow	npany having paid up sin whole time practice of AMIT SAMANI	hare capital of Ten Cror certifying the annual retu	e rupees or more or t	urnover of Fifty Crore rupees o
n case of a listed comore, details of com  Name  Whether associate  Certificate of pra	e or fellow  ctice number  the facts, as the expressly states	npany having paid up so in whole time practice of AMIT SAMANI  Associated  Ass	hare capital of Ten Cror certifying the annual retu- tiate  Fellow  the closure of the finan	e rupees or more or t irn in Form MGT-8.	
n case of a listed concer, details of com  Name  Whether associate  Certificate of pra  We certify that:  a) The return states b) Unless otherwise	e or fellow  ctice number  the facts, as the expressly states	npany having paid up so in whole time practice of AMIT SAMANI  Associated  Ass	hare capital of Ten Cror certifying the annual retu- tiate  Fellow  the closure of the finan	e rupees or more or t irn in Form MGT-8.	rrectly and adequately.
n case of a listed concer, details of com  Name  Whether associate  Certificate of pra  We certify that:  a) The return states b) Unless otherwise	e or fellow  ctice number  the facts, as the expressly states	npany having paid up so in whole time practice of AMIT SAMANI  Associated  Ass	hare capital of Ten Cror certifying the annual retu- tiate  Fellow  the closure of the finan	e rupees or more or t irn in Form MGT-8.	rrectly and adequately.
n case of a listed comore, details of com  Name  Whether associate  Certificate of pra  /We certify that: a) The return states b) Unless otherwise	e or fellow  ctice number  the facts, as the expressly states	npany having paid up so in whole time practice of AMIT SAMANI  Associated  Ass	hare capital of Ten Cror certifying the annual retu- tiate  Fellow  the closure of the finan	e rupees or more or t irn in Form MGT-8.	rrectly and adequately.
n case of a listed concer, details of com  Name  Whether associate  Certificate of pra  We certify that:  a) The return states b) Unless otherwise	e or fellow  ctice number  the facts, as the expressly states	AMIT SAMANI  Associately stood on the date of d to the contrary elsew	hare capital of Ten Cror certifying the annual retu- tiate  Fellow  the closure of the finan	e rupees or more or t irn in Form MGT-8.	rrectly and adequately.
n case of a listed concer, details of come.  Name  Whether associate  Certificate of prace.  We certify that:  a) The return states b) Unless otherwise act during the finance.	e or fellow  the facts, as the expressly stated	AMIT SAMANI  Associately stood on the date of d to the contrary elsew	the closure of the finanthere in this Return, the	e rupees or more or t irn in Form MGT-8.	rrectly and adequately.

the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.

All the required attachments have been completely and legibly attached to this form.

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Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.

#### To be digitally signed by

Director	GANESH STATES AND STAT					
DIN of the director	07008856					
To be digitally signed by	GIRJESH SHRIVAST AVA					
<ul><li>Company Secretary</li></ul>						
Ocompany secretary in practice						
Membership number 19083 Certificate of practice number			number			
Attachments				Lis	t of attachments	
1. List of share holders, debenture holders			Attach	SHP IOT 2021.pdf MGT - 8 -IOt.pdf		
<ol><li>Approval letter for extension of AGM;</li></ol>			Attach			
3. Copy of MGT-8;			Attach			
4. Optional Attachement(s), if any			Attach			
				R	emove attachment	
Modify	Check	Form	Prescrutiny		Submit	

This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company



#### Form No. MGT-8 [Pursuant to section 92(2) of the Companies Act, 2013 and rule 11(2) of Companies (Management and Administration) Rules, 2014]

#### CERTIFICATE BY A COMPANY SECRETARY IN PRACTICE

We have examined the registers, records and books and papers of Indian Oiltanking Limited (the Company) (Formerly known as IOT Infrastructure & Energy Services Limited) as required to be maintained under the Companies Act, 2013 (the Act) and the rules made thereunder for the financial year ended on 31st March, 2021. In our opinion and to the best of our information and according to the examinations carried out by us and explanations furnished to us by the company, its officers and agents and considering the relaxations granted by the Ministry of Corporate Affairs warranted due to the spread of the COVID-19 pandemic, we certify that:

- A. the Annual Return states the facts as at the close of the aforesaid financial year correctly and adequately.
- B. during the aforesaid financial year the Company has complied with provisions of the Act and Rules made there under in respect of:
- 1. its status under the Act;
- 2. maintenance of registers/records and making entries therein within the time prescribed therefore:
- 3. filing of forms and returns are not stated in the annual return, however the Company has filed the forms and returns with the Registrar of Companies, Regional Director, Central Government, the Tribunal, Court or other authorities within the prescribed time except for certain forms which were filed beyond the prescribed time and the relevant additional filing fees were duly paid by the Company.
- 4. The Board of Directors met Five (5) times respectively on 22<sup>nd</sup>May,2020; 23<sup>rd</sup> June, 2020; 28<sup>th</sup> August, 2020; 22<sup>nd</sup> December, 2020; and 31<sup>st</sup> March, 2021; in respect of which meetings, proper notices were given and the proceedings have been properly recorded in the Minute Book maintained for the purpose and the same have been signed. There were circular resolutions passed which was confirmed in the ensuing Board Meeting.

There were circular resolutions passed which were noted in subsequent board meetings. No resolutions were passed by postal ballot during the year.

There were Audit committee meeting held on 21<sup>st</sup> May, 2020; 22<sup>nd</sup> June, 2020; 27<sup>th</sup> August, 2020; 07<sup>th</sup> December, 2020 and 30<sup>th</sup> March, 2021 during the year.

Nomination and Remuneration Committee meeting was held on 22<sup>nd</sup> June, 2020, 27<sup>th</sup> August, 2020; 08<sup>th</sup> December, 2020 and 26<sup>th</sup> March, 2021.

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One Corporate Social Responsibility Committee was held on 27<sup>th</sup>August, 2020.

Annual General Meeting for the financial year ended on 31<sup>st</sup> March, 2020 was held on 25<sup>th</sup>September, 2020 and the resolutions passed thereat were recorded in the Minutes Book maintained for the purpose and the same have been signed.

One extra Ordinary General Meeting was held on 01<sup>st</sup> August,2020.

- 5. The Company hasnot closed its Register of Members/Security holders during the financial year.
- 6. The Company has not advanced any loans to its Directors or persons or firms or Companies referred in section 185 of the Act;
- 7. There were contracts and arrangements with related parties under section 188 and 177 of the Companies Act, 2013 and the same are disclosed in the financial statement;
- 8. The Company has not made allotment /transfer / transmission/ of securities or buy back of securities/ redemption of preference /alteration or reduction of share capital/ conversion of shares/ securities and issue of security certificates in all instances during the financial year; Shares of the Company are partly in dematerialised form.
- 9. The Company has not kept in abeyance the rights to dividend, rights shares and bonus shares pending registration of transfer of shares in compliance with the provisions of the Act.
- 10. Since there was no unpaid/unclaimed Dividend declared and paid last year, the provisions of Section 125 of the Companies Act, 2013 do not apply.
- 11. The Company has complied with the provision of section 134 of the Companies Act 2013;
- 12. The Board is duly constituted. Appointment/re-appointment/resignation of Directors/KMP if any was done in compliance to the Companies Act, 2013. The Directors have disclosed their interest in other firms/companies to the Board of Directors pursuant to the provisions of the Act and the rules made there under, wherever necessary;
- 13. The Company has complied with the provisions of section 139 of the Act relating to reappointment of Auditors;
- 14. The Company was not required to obtain any approvals of Central Government, Regional Director, Registrar, Court or such other authorities under the various provisions of the Act during the year.

However the Company had applied to the National Company Law Tribunal ("NCLT") utilise the Securities Premium Reserve to set of the accumulated losses of the Company as at 1 April 2020. The NCLT approved the same vide its order dated 28 Jan 2021 and the Company has accordingly utilised Securities Premium of Rs 277.72 crores to set off the accumulated losses.



# AMIT SAMANI & CO.

- 15. The Company has notaccepted any deposits during the financial year;
- 16. There wereborrowing during the financial year from Banks and others as disclosed in the financial statement; However there were no borrowings from Directors, members, public financial institutions. There was no creation/modification/ satisfaction of chargesduring the financial year.
- 17. There were loans, investments or guarantees made by the Company under Section 186 of the Act as mentioned in the financial statement. We further rely on point number (iii) of annexure A of Auditor Reportthat the Company has granted unsecured loan to its subsidiaries and body corporate (joint venture). According to the information and explanations given to us, the provisions of Section 186 of the Act in respect of the loans given, guarantees given or securities provided are not applicable to the Company, since it is covered as a company engaged in business of providing infrastructural facilities and the Company has not made any investments during the year which are in contravention to Section 186 of the Act.

During the year, Subsidiary Stewarts & Lloyds of India Limited is under management of Liquidator appointed underthe Insolvency and Bankruptcy Code 2016. The Company is in the process of selling its stake in subsidiary JSC Kazakhstancaspishelf and formalities for the same are in progress as mentioned in Director's Report.

18. The Company has not altered the provisions of the Memorandum of Association and/or Articles of Association during the financial year.

Place: Mumbai Date: 23.12.2021 AMIT
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Signature: Amit Samani C.P. No.:7966

UDIN: F007397C001887517



# Indian Oiltanking Limited LIST OF SHAREHOLDERS

#### as on 31st March 2021

SN.	Name of Shareholder	No. of Shares	
1	IndianOil Corporation Limited	49,48,28,287	49.38
2	Oiltanking India GmbH	49,48,28,285	49.38
3	Samrat Sethia	1	0.00
4	Kamal Gwalani	1	0.00
5	Ganesh Rajesh	1	0.00
6	Bharati Srinivasan	1	0.00
7	C. R. Kalyanasundaram	1	0.00
8	Girjesh Shrivastava	1	0.00
9	India Infrastructure Development Fund	1,22,87,773	1.23
10	Aloysius Augustine Pais	5,250	0.00
11	Suganthi Aiyaswamy	43,500	0.00
12	Sunil Ramdas Dongare	5,760	0.00
13	Yogesh Anil Kaskhedikar	1,863	0.00
	TOTAL	1,00,20,00,724	100.00

For Indian Oiltanking Limited

**Company Secretary** 

CIN: 23200MH1996PLC102222